

## COMPLIANCE POLICY

Schools are required to have policies and procedures in place that help them be compliant in a number of areas. At the beginning of each new school year the School Administrator needs to carry out a compliance audit to ensure that the school is meeting it's compliance obligations. Guidelines produced by AISWA arranged in the same categories as is used by the Department of Education Services (DES) in their registration and renewal of registration audit will be used to carry out this process. The outcomes of this process will be reported to the Governing Council by the School Administrator in the Administration report of the first governing Council meeting of the school year. This process is listed on the Governing Council Annual Calendar.

VERSION	DATE REVIEWED	DATE RATIFIED	CHANGES MADE	AUTHOR OF CHANGES
1	Nov 2014	10/12/2014	Policy of process previously being carried out formed	KM