

## **HUMAN RESOURCE MANAGEMENT POLICY**

Staff or Human Resources are Child Side School’s greatest resource. Staff need to be offered as much support as is possible especially new incoming staff. The following processes are put in place to provide clear channels for communication, opportunities for reflection on personal development and implementation as well as school implementation of the Curriculum, and appropriate levels of support for all staff. **ALL MEMBERS OF STAFF FROM EDUCATORS TO ADMINISTRATORS, FULL TIME AND PART TIME, ARE PART OF THIS PROCESS.**

- STAFF RECRUITMENT PROCESS
- STAFF INDUCTION PROCESS
- STAFF MENTORING PROCESS
- STAFF DIALOGUE PROCESS
- STAFF REFLECTION AND DEVELOPMENT PROCESS (linked to Curriculum Implementation Reflection Process.)

<b>VERSION</b>	<b>DATE REVIEWED</b>	<b>DATE RATIFIED</b>	<b>CHANGES MADE</b>	<b>AUTHOR OF CHANGES</b>
1	Aug 2011	26/10/11		KM
2	Nov 2014	10/12/2014	Name change	KM
3	June 2016	15/6/2016	Full time and Part time staff added	KM