

CHILD SIDE POLICY FOR SCHOOL INCURSIONS (VISITS):

At Child Side School we encourage and value community interactions with our children and staff. These interactions become part of our active citizenship and will become part of our authentic learning experiences. This will become a regular occurrence and will also be supplemented on a spontaneous basis as the need or interest arises eg: the plumber, electrician, artist, musician, playgroup members, FLA members... These visitors may be volunteers or contracted on a short-term basis; they may also be there to provide a maintenance service or there to foster positive community relationships.

Procedure for incursions:

1. Visitors will be invited to the school in accordance with the children's interests, current events, spontaneous needs, proactive community relationships, a teacher provocation (to provide a meaningful context for further inquiry and learning) or a parent or community member's request, if appropriate and practical.
2. Educators will plan and prepare children (if appropriate and practical) for the visit and include them in the process of inviting, greeting, interacting and any follow-up if practical and developmentally appropriate.
3. Termly (only if practical and appropriate) "Coffee and Cake" mornings maybe scheduled at the school to deepen and enhance the children's social, emotional, language, curiosity, creative learning....in meaningful contexts within a familiar environment.
4. Educators will document these visits in Education Learning Logs and regularly monitor and assess the practicality and value of these interactions.
5. Visitors will NOT be left unattended with children at any time. The Educator will remain in charge at all times and be the familiar person who is responsible for managing relationships and making learning links with the children.
6. Contracted visitors who may visit and work with children will be required to:
 - issue school with their 'Working with Children' card
7. Visitors who attend over an extended period of time will receive information on our 'Image of a Child' and how we hope the children will benefit from their interactions with them.

VERSION	DATE REVIEWED	DATE RATIFIED	CHANGES MADE	AUTHOR OF CHANGES
1	Nov 2011	7/12/2011	Minor changes	KM
2	Oct 2014	5/11/2014	Minor changes	KM